



PAW Executive Council Meeting

May 5th, 2020

4:00pm / Zoom Meeting

MINUTES

Attendance

Kate Parham	President, Department of Microbiology and Immunology	X
Roberta Bgeginski	Vice-President Internal, Department of Kinesiology	X
Stephen Tufts	Vice-President External, Department of Microbiology and Immunology	X
Harvi Hart	Vice-President Finance, Department of Physical Therapy	X
Cassie Ellis	Secretary, Ivey Business School	X
Mariya Goncheva	Vice-President Communications, Department of Microbiology and Immunology	X

1. Ratification of the Minutes from the previous meeting

- Passed

2. Ratification of the Agenda

- Passed

3. Announcements/ Introduction of new members/ Attendance

- Elli Papangelakis (Webmaster) present

4. PAW during COVID-19 (Kate)

- Center for Teaching and Learning. Online events are well advertised elsewhere so PAW won't promote these.
- Post Doc Town Hall w/Mihaela – Discussion about how postdocs are coping with WFH and if there are any problems or concerns. Each situation is very individual. Nothing obvious that was needed. No massive problems. What PAW is offering now is good.

PAW

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- Now have a COVID-19 PAW page, put together by Elli and Roberta. More links can be added to the page easily, email Elli. Posted to both Facebook and Twitter.
- Start advertising our events on the website, general information. 'Look out for emails..' Zoom links will only be provided via email.
- NPA San Diego 2020 – Cancelled. Steve was fully reimbursed.
 - Poster is done, plan to present at the next NPA meeting March 2020 in Philadelphia 2021, if it goes ahead. Steve will pass on to Sabina (incoming VP External).

5. 2020 Executive Committee (Kate)

- Steve will send an email in June to introduce himself as the new President of PAW.
- Kate will send a farewell email in May. Thanking the exec, brief intro to new exec, what has been achieved in her term, recruiting new people, etc.
- Updates – Tri-monthly emails to be sent by the president (Steve) discussing what PAW has done in the previous 3 months and advertising any upcoming events.
- VP Comms (Mariya) will send an email to PAW2013 every 3-4 months to invite them to request to be on the PAWActive mailing list (receives emails about the monthly meetings).

6. Workshops (Kate)

- Equity and Diversity Inclusion certification (Mariya)
 - Equity and Diversity Inclusion workshop (through BMI)
 - Update: Will potentially go ahead in June virtually, Mariya will follow up with Nicole Kaniki to get an idea of dates.
- Ethics webinar – date to be confirmed by Mariya.
- Online session to discuss issue of misinformation:
 - Speaker and/or Q&A format. Examples of misinformation, how to identify, etc. Suggested to reach out to Tim Caulfield, very high profile and not likely to have the time.
 - Reach out to Western Communication to see whether they could provide a workshop on how to spot misinformation. Ask Mihaela for a suitable contact (Kate).
 - For online events, advertise as normal, have a registration page (want to have an idea of turn out), zoom link only given in email.
- Translating science to lay terms - potential workshop.
 - SciComm. Mariam touched on this in the knowledge translation workshop. (Mariya to contact)
- Generating Infographics (on its own if possible). How to generate infographics for different audiences (consumers or funding bodies). An element of this was in the knowledge translation workshop series (Mariya).



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7. Socials (Kate)

- All upcoming in person postdoc Socials postponed until further notice

8. Coffee and Conversations

- Upcoming Coffee and Conversation
 - **Tuesday May 12th 10:30am**
 - **Monday May 25th at 3pm**
- Mariya will organize the Zoom meeting and advertising
- Lunchtime is not a good time for this as there are a lot of other meetings that occur at that time.
- Fridays aren't well attended and people may have their own social engagements.
- Thursdays are also difficult due to meetings.

9. PAW Representatives (Roberta)

- Culture and Arts Officer – remains open. Will put open positions on the same page just under a new heading to make it more visible (Elli)
- As President Kate was a member of SCUP, GEC and the Post Doc Advisory Committee. She will contact the secretaries and inform them that Steve will be taking over the PAW position next year.
- As VP External Steve was Outreach Coordinator, in charge of Twitter. Mariya will take over Twitter.

10. New business/Open Forum

- Potential for a peer pairing scheme (Stephen). An initiative that works in Alberta, we have half the number postdocs here. May be more work than its worth as Mihaela connects new postdocs with current postdocs informally already.
- Promoting Recipe Google .doc (Mariya) – from Town Hall. Two recipes so far. Anyone can add a recipe and any recipe is welcome.
 - Promote on twitter and facebook (Mariya). Add to the website (Elli).
- (Elli) Tax information page on website is out of date.
 - Remove Tax information page and update the Tax FAQ questions with new links.
 - Harvi will put together some links. Perhaps HR links as an introduction and then links to the CRA. Taxes for international workers.
 - Example UWO Tax Links from Roberta:
 - <http://sogs.ca/taxes/>
 - https://www.uwo.ca/international/iesc/student_life/money_and_taxes/index.html
 - https://grad.uwo.ca/finances/income_tax_reporting/index.html
- Last meeting with Kate as President – she thanked the executive for their support and all they have done throughout her term.



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11. Next PAW meeting

- Tuesday **June 2nd 2020 at 4pm** through Zoom
- Cassie will include Zoom meeting link and ID in the upcoming meeting's Agenda.