



PAW
Postdoctoral Association at Western

PAW Executive Council Meeting

June 2nd, 2020

4:00pm / Zoom Meeting – [93370264782](https://western.zoom.us/j/93370264782)

MINUTES

Attendance

Stephen Tufts	President, Department of Microbiology and Immunology	X
Roberta Bgeginski	Vice-President Internal, Department of Kinesiology	X
Sabina Rakhimbekova	Vice-President External, Department of Microbiology and Immunology	X
Harvi Hart	Vice-President Finance, Department of Physical Therapy	X
Cassie Ellis	Secretary, Ivey Business School	X
Mariya Goncheva	Vice-President Communications, Department of Microbiology and Immunology	X

1. Ratification of the Minutes from the previous meeting

- Passed

2. Ratification of the Agenda

- Passed

3. Announcements/ Introduction of new members/ Attendance

- Kate Parham
- Elli Papangelakis
- Adeel Sabir

4. 2020 PAW Executive Committee (Stephen)

- June 1st is start of New Term
 - Introduction Email (Stephen): introduce new Executive Committee along with their Bios and our PAW website.
 - PAW website up to date with new bios of executive. New bios will be highlighted using twitter weekly.

PAW

Postdoctoral Association at Western

- Use this as an opportunity to notify postdocs that they can request to join the [PAWactive email list](#) to be included in committee communications.
- Check the Exec mailing list is up to date. Make sure Kate off and Sabina is on.
- Direct Zoom invite from Steve for executive, add Elli to the list.
- Mariya has new email list from Mihaela. Approx 25 new Post Docs.

5. PAW during COVID-19 (Stephen)

- COVID-19 PAW page, put together by Elli and Roberta. More links can be added to the page easily, email Elli. Posted to both Facebook and Twitter.
 - Easy to navigate. Looking good
- Website: One of the PAW Council links is broken. In sub-heading when click on PAW council??
- NPA San Diego 2020 – *can come off Agenda*
 - Steve will pass on new information to Sabina when he gets it.

6. Workshops (Stephen)

- Equity and Diversity Inclusion certification (Mariya) – delayed until campus gathering restriction are lifted.
 - Equity and Diversity Inclusion workshop (through BMI) .
 - Delayed until at least September, participation exercise important therefore in person is required.
 - *Remove from Agenda.* Mariya will add on Agenda when new information comes to light.
- Generating Infographics – June 10th 10:30-11:30 (Webinar through Zoom).
 - Need to preregister. Booked. Mariyam Hayward. 1/2 hour of questions.
- Sci-comm workshops (Douglas Kennedy) – 1 or 2 workshops, will tailor to what we would like.
 - Mariya and Roberta to meet with Douglas.
 - Science communication, translating science to Lay audience. Do's and Dont's of communication of science.
 - Using social media to disseminate science.
 - 1-1.5 hours incl. questions, 2 sessions. Unfortunately hard to have interactive session on Zoom.
- Ethics webinar – held on May 28th as part of Western's research virtual conference.
 - Western's Virtual Research Conference wasn't advertised widely.

7. Coffee and Conversations (Mariya)

- 10.30am seems to have best turn out, 3pm also good. Lunchtimes have poor turn out.
- Next Coffee & Conversation – ~~17th June~~ 10.30am for Coffee. Maryia will confirm after meeting with Douglas.

8. PAW Representatives (Roberta)

- Culture and Arts Officer – remains open. No description of position.
 - Previous Culture and Arts Officer collated information on exhibitions, performances, events, etc, that were being held at Western and in London and sent out weekly emails to Postdocs.
- Create council positions for Representatives of each School (Steve).
 - E.g. Schulich, Science, Engineering, Social Sciences, BMI, Robarts, etc.



Postdoctoral Association at Western

- Might be difficult to recruit per department/institute, but if there is interest could breakdown by department/faculty. Positions won't be difficult to create if needed.
- Every faculty that has a Postdoc. Exec members can represent their department, but preference would be given to people not on PAW Exec to get new active members.
- Role: Ask them to present issues specific to their faculty. Act as a conduit back to their Postdoc community, advertise events. On the right track for workshop selection, specific workshop needs for disciplines.
- Future role of Reps – with PAW President raise profile of Postdoc community and PAW with Western Administration. Engage vice-deans. Post-doc advisory committee a good place for President to talk to vice-deans.
- Meeting with Mihaela, will discuss and then move to implementing.
- Everyone is in support of this initiative.

9. Postdoc appreciation week (Stephen) – September

- In the past - Showcase PAW, workshop, orientation, appreciation lunch, Pub Crawl, Terry Fox run.
- Need to appoint this year's organizer/s.
 - Steve asked for PAW members to volunteer to organise this event. Confirm organizers in July.
 - Determine schedule and organise events. Have resources from previous years.
- Terry fox run (virtual) - Kate to transfer captaincy to Steve.
- Any ideas welcome – Picnic in Gibbons or on UC Hill. Kid friendly. Dependent on COVID-19 restrictions.
- Need an engaging workshop idea.

10. Tax Information (Harvi)

- Tax info page has been removed.
- All links to be added to resources, existing Tax Page.
- Links in below relevant for Postdocs.
- https://iesc.uwo.ca/student_life/money_and_taxes/income_taxes/index.html

11. Socials

International and non-resident taxes	https://www.canada.ca/en/revenue-agency/services/tax/international-non-residents-tax.html	Canada Revenue Agency
Personal income tax	https://www.canada.ca/en/services/taxes/income-tax/personal-income-tax.html	Canada Revenue Agency
Video series on Canadian Tax System (for international students)	https://www.canada.ca/en/revenue-agency/news/cra-multimedia-library/individuals-video-gallery/series-international-students-income-tax.html	Canada Revenue Agency
Income taxes	https://grad.uwo.ca/finances/income_tax_reporting/index.html	Western Grad & Postdoctoral studies

- All Postdoc Socials postponed until further notice



Postdoctoral Association at Western

12. New business/Open Forum

- PAW Road to Recovery Survey (Steve) – resources Postdocs might need going forward, Mental well being, no personal information. Will get approved by admin.
 - Google Doc Live for draft (Steve)
 - Create an electronic survey (e.g. Survey Monkey)
- Post Doc Orientation – June 15th 12-1.30pm. PAW timeslot TBD.
 - Steve and Sabina will attend on behalf of PAW
- Information for families, family support page on website (Elli).
 - Childcare, registering for schools, family doctor.
 - Mihaela may be able to help, Postdocs who have moved here with families may be able to share experience. May be links from HR, family support at Western.

13. Next PAW meeting

- Tuesday **July 7th 2020 at 4pm** through Zoom
- Cassie will include Zoom meeting link and ID in the upcoming meeting's Agenda.