

# PAW

## Postdoctoral Association at Western

### PAW Executive Council Meeting

September 1<sup>st</sup>, 2020 @ 4:00pm

Zoom Meeting ID:

<https://westernuniversity.zoom.us/j/97994264161?pwd=VWw3VEY2ZTYwZHQ4SEdPTDhuS2xnUT09>

Password: PAW

### MINUTES

#### Attendance

Stephen Tuffs	President, Department of Microbiology and Immunology	X
Roberta Bgeginski	Vice-President Internal, Department of Kinesiology	X
Sabina Rakhimbekova	Vice-President External, Department of Microbiology and Immunology	X
Harvi Hart	Vice-President Finance, Department of Physical Therapy	X
Cassie Ellis	Secretary, Ivey Business School	X
Mariya Goncheva	Vice-President Communications, Department of Microbiology and Immunology	<i>regrets</i>

#### 1. Ratification of the Minutes from the previous meeting

- Passed

#### 2. Ratification of the Agenda

- Passed

#### 3. Announcements/ Introduction of new members/ Attendance

- Kate Parham attended

#### 4. 2020 PAW Executive Committee (Stephen)

- Readvertise after Postdoc Appreciation Week
- No other updates

#### 5. PAW during COVID-19 (Stephen)

# PAW

## Postdoctoral Association at Western

- COVID-19 PAW page
  - Roberta will follow-up with Elli for next PAW meeting re: discuss our website and whether it is okay with Ontario's Accessibility Act
    - E.g., subtitles, etc.
- PAW survey results – “Mental Health” section on our website up-to-date and revised?

### 6. Vice President Equity, Diversity and Inclusion (Cassie)

- Nomination email sent out
- So far, 1 person has sent Cassie a nomination
- Nomination period closes on September 20<sup>th</sup>
- Nominees will be announced September 21<sup>st</sup> and invited to speak at the next PAW Exec meeting (during AGM Meeting) at which time we will open voting period.

### 7. Workshops (Stephen)

- “How to write lay abstracts” – August 11<sup>th</sup>
  - Not greatly attended, 11 altogether, perhaps due to Zoom fatigue or fact it was in August
  - Very informative, perhaps a title change would have been more attractive or interesting
- Career panel or peer-led discussion for future workshops, continue to include skill-based workshops and maybe make them more interactive and shorter in duration
  - How to prepare specific documents series, e.g., research and diversity statements, CV ...
  - Investigate what CTL does to cover diverse backgrounds and various specialties
    - Roberta will follow-up with Mihaela to look into this for next year
      - ◆ Harvi confirmed CTL does offer these specific workshops with diverse options
        - Revisit during next PAW meeting

### 8. Coffee and Conversations (Steve)

- Will discuss during postdoc appreciation week to see whether people want this to continue and in what respect

### 9. PAW Representatives (Roberta)

- Culture and Arts Officer – remain open. Needs description.
  - No interest yet
- Department Reps not yet filled

### 10. Postdoc Appreciation Week (Sabina)

- September 20-26
- **Schedule:**

# PAW

## Postdoctoral Association at Western

### Monday

12-1.30 pm – Orientation (Mihaela) (Steve and Sabina for PAW, 5 minutes)

### Tuesday

- Terry Fox/Wellness Walk (Roberta and Mariya)
- “Wellness Walk”
  - o 11:00am (approx.)
  - o Meet in Gibbon’s Park, approx. 30-40 minutes, start Gibbons, go through Harris, end in Gibbons
  - o Led by Roberta and Mariya
  - o Recommend wearing masks as social distancing may be a challenge, regardless of being outdoors and doing physical activity
- Terry Fox virtual event
  - o Roberta wants to promote on Twitter, LinkedIn, and advertise the Virtual event
  - o FYI – this walk is independent of the Terry Foz walk but can count towards it
  - o People can participate in the Terry Fox walk virtually on their own, are not required to attend this in-person Walk
- Mariya will advertise event

### Wednesday 23<sup>rd</sup>

Virtual Yoga (Cassie)

- Will record it and circulate after through social and on our website
  - o Ask Elli to create a YouTube page for PAW and link this to our website for videos and whatnot
  - o Steve will confirm with Mihaela before proceeding
  - o Will look into doing this, using private URLs for workshops and other events
- 11:00am through Zoom, 30 minute class

### Thursday

12-1.30 pm – Non-Academic Job panel (Mihaela and Sabina to Chair)

2.20 pm – 2.35pm - PAW presentation to CAPS YouTube channel (Steve)

6:30 pm - Online trivia (Steve)

- Steve will be using breakout room function on Zoom and ask people to submit teams beforehand, then singles can be added to teams
- Non-postdocs invited to attend
- Needs to come up with prize ideas

### Friday

12-1:30pm - AGM/October Exec meeting (Sabina, Cassie and Steve)

- Virtual event (Cassie and Steve)

- Steve will finalize and send flyer to his Faculty, Roberta to Health Sciences, Sabina to Engineering, and will forward to Ruth Martin and Mihaela to circulate as well
  - Roberta and Mihaela have template of Flyer from last year

# PAW

## Postdoctoral Association at Western

### 11. Socials (Steve)

- Grad Club gettogether
  - Not oversubscribed. Enjoyed by people who went but less interest than expected.
  - A struggle to get 10 people to attend so likely won't pursue this type of event until more postdocs return to campus since majority of attendees were PAW Exec and their friends
- All Postdoc Socials postponed until further notice

### 12. President's Newsletter

- Newsletter was to be sent out in August
  - Updates? Delayed until the beginning of September to include PDA week schedule.
  - Will send next week along with postdoc appreciation stuff
- Will highlight the Council and Exec positions that are open
- Highlight success of postdocs in the University
  - direct good news to Steve to include, wants to represent various faculties
- Will include pertinent feedback on the survey

### 13. New business/Open Forum

- Nothing

### 14. Next PAW meeting

- Friday September 25<sup>th</sup> at 12:00pm during AGM Meeting
- Zoom ID to be sent out